

HPNA Board Meeting Minutes

December 5, 2022 @ 6:30 p.m. via Zoom

Present: Lynn Humphries, Chris Noey, Julie Johnson, Kathleen Spitzer and Debbie Keller

The meeting was called to order at 6:33 p.m.

Minutes: A motion was made by Lynn to approve the Minutes prepared by Debbie from the November 3, 2022 Board meeting, Chris seconded the motion which was passed.

Treasurer's Report: Debbie reported that the checking account balance was \$7,072.08. Also, Debbie reported that the profit and loss for the period November 5, 2022 through December 3, 2022 reflected a profit of \$179.43 and the profit and loss for the period January 1, 2022 to December 3, 2022 reflected a profit of \$446.23.

Debbie reported that she sent a PDF of the Winter newsletter to all business members and advertisers and included a renewal form for 2023. She received one renewal from Cook Realty.

Also, Debbie reported that we currently have 132 household members.

Debbie asked if providing an oral and written year to date profit and loss at the Holiday Social would suffice for the annual report. The Board agreed that should be sufficient. Debbie advised that she would print 10 copies to have available for members to pick up.

OLD BUSINESS

Holiday Social: Lynn reported that she had not received any email messages regarding interest in being on the 2023 Board. Also, Lynn reported that she would bring the magnets, membership renewal envelopes and copies of the newsletter to the Holiday Social.

Lynn advised that she delivered newsletters to some of the business advertisers. Hollywood Hardware asked for extra copies which Lynn provided to them. Lynn reported that she has very few copies left to distribute to other business advertisers and indicated that we may need to adjust the number of extra copies to be printed for the next issue.

Debbie reported that the speakers have been confirmed and their topics are listed on the social flyer.

Julie volunteered to bring tea and Chris volunteered to bring 5 gallons of water for the water dispenser, etc.

Lynn advised that in order to have access to the school kitchen there is required training. Julie offered to do the training. Lynn advised that she would obtain more information on the training.

Lynn advised that the school district charges \$65 each time we use the school for our meetings. Lynn felt that \$260 annually is reasonable especially since we have spent well over \$260 in gift cards this year. Also, Lynn felt that using the school for our meetings is good for consistency as well as keeping folks warm during the cold weather and cool during the summer.

The Board agreed to arrive at 5:15 p.m. to set up for the social. Lynn asked that each Board member solicit/obtain a gift from a neighborhood business for the drawing. Lynn advised that she obtained a donated bowl cozy and 2 towels from a friend and has gift cards from Buckhorn, Raley's (picked up by Debbie) and leftover gift cards from Crawford's and Starbucks. Julie advised that she will obtain a gift card or purchase a gift card for the drawing and agreed to take photos at the social.

Lynn advised that she sent a text to Roberto at BBQ & Burgers and he replied "okay" but she was not clear if he was going to donate for this drawing.

Lynn advised that she would prepare an annual report for the social which would include events held the last couple of years and she will send a rough draft to the Board for review.

Survey: Julie shared her screen with the neighborhood survey that she created. The board reviewed the survey and a few minor changes were made. Lynn stated that she would announce the survey at the social on Wednesday. Chris made a motion to send the survey. It was suggested that the survey be launched after the social with it being circulated via Mailchimp and Facebook. Julie

advised that she can generate several different reports of the responses received from the survey. Also, it was suggested that the survey be left open for a month or so.

NEW BUSINESS

Jay's Retirement event: Lynn reported that Julie offered to attend Jay's retirement event on Thursday. Lynn suggested getting a \$50 gift card for Jay. Several suggestions were made. After discussion, a motion was made to purchase a \$75 gift card from Scott's Seafood for Jay which was seconded and passed. Lynn advised that although she has dinner plans on Thursday, she may reschedule and attend the event with Julie. Lynn offered to pick up the gift card from Scott's.

Caity Maple: Lynn advised that the original plan was to ask Jay to introduce Caity at the Holiday Social. Since Jay is unable to attend, Lynn suggested that we invite Caity to join the next Board meeting as we have a full agenda for the Holiday Social. The Board agreed as this would allow Caity more time to get familiar with her new position as councilmember.

Insurance Waivers: Lynn brought up using waivers for the 4th of July parade, bow hanging, and other HPNA activities. Debbie advised that she would be interested in holding neighborhood cleanups as was done years ago by the prior Board. However, Debbie recalled that the prior insurance agent indicated that the waivers were not ironclad. Debbie offered to contact HPNA's new agent to find out if using waivers under the new insurance policy would suffice.

Kathleen advised that the holiday bows are still available for purchase and they will be brought to the Holiday Social for sale for \$1 each.

The meeting was adjourned at 7:32 p.m.

Respectfully submitted,

Debbie Keller

Debbie Keller, HPNA Secretary/Treasurer